## Charity Running Partners Instructions for Individual to Set Themselves Up as a Fundraiser if Already Registered for an Event

If you have already registered for the Christie Clinic Illinois Marathon Race Weekend and later decide you would like to be a fundraiser for one of our charity running partners, follow the instructions below:

- 1. Click on this link: <u>https://raceroster.com/events/2022/48314/christie-clinic-illinois-marathon-race-weekend-2022/search-pledgees</u>.
- 2. Sign into Race Roster with your email address and password.
- 3. Enter your first name, last name or email address into the search bar (see highlighted image below) and click on the blue magnifying glass.

Find a participant to donate to	
Donate to a participant by clicking <b>their donate button.</b> The amount you donate will count towards their individual and team fundraising goals.	×
Search by first name, last name or email address. e.g., John, Smith, or jsmith@example.com	
Enter your name here × <u>Clear</u>	<u>م</u>

4. Find your name listed under the results and click the blue donate button (highlighted in yellow).

Results					
Show 10 ¥	entries				
Name	Location	Sub-event	<sup>\$</sup> Team	<ul> <li>Team</li> <li>category</li> </ul>	Raised
(IMBERLEY SCOTT)	Mahomet, IL	5K	-	-	\$0.00 Donate

5. Click "Edit fundraising page"



- 6. Enter information on the "Fundraising Details" page (display name, your fundraising goal, a description or message to your visitors). Select the charity running partner that you would like to raise funds for by clicking on the drop-down list "Select a preferred fundraising organization." Upload your profile picture.
- 7. Click "Save updated fundraising information."
- 8. **IMPORTANT**: Copy the URL in the address bar at the top of the page and save it in a safe place. That's your personal fundraising page link. You can share this URL with friends and family and instruct them to click on the URL to easily donate to your fundraising page. (Note: the URL below is a sample so you know what to look for. Don't use the URL below!)

